

MINTUES – TOWN OF ALLEGANY ORGANIZATIONAL MEETING TUESDAY, JANUARY 3, 2017 7:00 PM TOWN HALL

Present were: Councilman Koebelin Councilwoman Martin
 Councilman Parker Councilman Hitchcock
 Hwy Supt. Moshier Comptroller D. Piccioli

Absent were: Supervisor Hare Attorney Tuttle

Also Present: PB Chair DeFiore Don Sue

Salute to the Flag at 7pm; Deputy Supervisor Hitchcock opened the meeting:

#1 Motion to Approve one-year appointments and wages

Motion by Councilman D Keobelin, 2nd by Councilman R Parker to approve the following one-year appointments and wages: R Parker – aye, J Hitchcock – aye, K Martin –aye, D Koebelin – aye, Super Hare- absent **CARRIED:**

a. Town Comptroller	Diana Piccioli	\$46,590/yr
b. Dep. Comptroller	Roseanne	\$10.66/hr
c. Town Hall Custodian	Donald Sue	\$11.39/hr
d. Town Hall & Hwy Grg Cleaner	Connie Sue	\$11.39/hr
e. Emergency Preparedness Dir	John E. Hare	\$ -0-
f. Budget Officer	John E. Hare	\$ -0-
g. Court & Highway Clerk	Cynthia Moshier	\$17.11/hr
h. Z. B. A. Secretary	Donna Stady	\$ 80/meeting
i. Water Superintendent	John M. Moshier	\$ 6,475/yr
j. Sewer Superintendent	John M. Moshier	\$ 6,475/yr
k. Code Enforcement Officer	Gerard Dzuroff	\$ 48,7900/yr
l. School Crossing Guard	Ronald Williams	\$ 9.70/hr
m. Dep. Hwy Superintendent	James Hitchcock	\$ -0-
n. Dep. Town Supervisor	James Hitchcock	\$ 300.00/yr
o. Town Historian	Nancy Phearsdorf	\$ 200.00/yr
p. Tax Collector	Carolyn Hemphill	\$ 4,500.00/yr
q. Reg. of Vital Statistics	open	\$ 2,040.00/yr
r. Water Clerk	Diana Piccioli	\$ 3,240.00/yr
s. Sewer Clerk	Diana Piccioli	\$ 2,155/yr
t. Planning Board Secretary	Donna Stady	\$ 80/mtg
u. ZBA Secretary	Donna Stady	\$ 80/mtg
v. Zoning Clerk	Lynette Semsel	\$10.66/hr
w. Cemetery Superintendent	Stephanie Guthrie	\$ 30,160/yr
x. Cemetery Caretakers	Vernon P. Baker	\$ 10.10/hr
	Dana Spring	\$ 11.39/hr
y. Recreation Director	Abigail Kalinowski	\$ 34,165/yr
z. Parks Director	Abigail Kalinowski	\$ 2,040/yr
aa. Town Assessor	Bobbi Elderkin	\$ 26,925/yr
bb. Town Attorney	Wendy A. Tuttle	\$ 27,500.00/yr
cc. Records Management Officer	Open	\$ -0-

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dd. Dep Water Clerk	Rosanne Capra	\$ 10.66/hr
ee. Dep. Sewer Clerk	Rosanne Capra	\$ 10.66/hr
ff. Dep. Town Clerk	Kathleen Redden	\$ 9.84/hr
gg. Town Planner (on call)	Open	\$ 0
hh. Dep. Court Clerk	Bonnie Harrier	\$9.70/hr
ii. Cemetery Equip Operator	Jeremy Guthrie	\$135/grave; \$15/hr

#2 – Motion to Appoint Planning Board Member Jean (John) Sayegh for a 5-year term (1/1/17 – 12/31/21)

Motion made by Councilman R Parker, 2nd by Councilman D Koebelin to appoint John Sayegh:
R Parker – aye, J Hitchcock - aye, K Martin – aye, D Koebelin – aye, Supervisor Hare –absent **CARRIED**

#3 – Motion to Table Appointment Zoning Board of Appeals Member for a 5-year term (Carol Ozzella) 1/1/17 – 12/31/21

Motion to TABLE made by Councilwoman K Martin, 2nd by Councilman D Koebelin:
R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent **TABLED**

#4 Motion to Approve items #4 through item #16:

Motion to Approve items #4 through item #16 made by Councilwoman K Martin, 2nd by Councilman R Parker:

R Parker –aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare –absent **CARRIED**

4. Approve weekly pay periods : Highway Union Employees

5. Approve bi-weekly pay-periods; Highway/Water/Sewer Superintendent; Comptroller, Deputy Town Clerk, Highway & Court Clerk; Deputy Comptroller; Recreation & Parks Director; Code Enforcement Officer; Town Clerk; Zoning Clerk; Cemetery Caretakers; Cemetery Superintendent; Highway & Town Hall Cleaner; Tax Collector; Registrar of Vital Statistics; Recreation Supervisor.

6. Approve monthly pay-periods: Town Justices; Town Supervisor; Zoning Board of Appeals Secretary; School Crossing Guard; Town Hall Custodian; Town Councilmen, Town Attorney; Planning Board Secretary; part-time Recreation /Parks employees; Dog Control Officer.

7. Approve annual payments: Zoning Board of Appeals and Planning Board Members

8. Authorize Town Supervisor to invest town monies.

9. Designate official town newspaper (Olean Times Herald)

10. Approve Procurement Policy

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11. Approve Investment Policy
12. Approve Code of Ethics
13. Designate Official Banks (Five Star and Community Bank)
14. Establish Petty Cash Funds (Town Clerk & Highway Clerk - \$25.00each)
15. Establish Town Board meeting days and times (2nd and 4th Tuesday of each month)
16. Establish mileage rate (.535 cents per mile)

#5 – MOTION TO TABLE ITEM #17 -NYS ESTABLISHED PER DDIEM RATES:

Motion to TABLE NYS Per Diem Rates until received by Councilwoman K Martin, 2nd by Councilman R Parker: R Parker –aye, J Hitchcock – aye, K Martin – aye, D Koebelin - aye, Supervisor Hare – absent.
CARRIED

#6 MOTION TO APPROVE ITEMS #18 THROUGH #22:

Motion to Approve items #18 through item #22 made by Councilman K Martin, 2nd by Councilman R Parker: R Parker –aye, J Hitchcock – aye, K Martin –aye, D Koebelin – aye, Supervisor Hare –absent
CARRIED

18. Establish pay rates for Zoning Board of Appeals & Planning Board members: \$80.00/ meeting for members and \$110.00 per meeting for Chairmen of each.
19. Appoint lawn mower person & groundskeeper and wages: Bob Riehle- \$10.00/hr and Mike Niles at \$2,500/yr
20. Appoint Dog Control Officer: Scott Peters : \$5,330 per year plus mileage
21. Appoint Primary Kennel for 2017 (Joyful Rescues)
22. Approve Library Contract with the Village : \$36,900 for 2017

#7 MOTION TO TABLE ITEMS #23 THROUGH #25 UNTIL RECEIVED FROM VILLAGE:

Motion to TABLE items #23 through #25 made by Councilwoman K Martin, 2nd Councilman R Parker: R Parker –aye, J Hitchcock- aye, K Martin – aye, D Koebelin –aye, Supervisor Hare – absent **CARRIED**

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23. Approve Court Security Agreement with the Village **(Table)**

24. Approve Special Events Agreement with the Village **(Table)**

25. Approve Emergency Services Agreement with Village (6 mos.) **(Table)**

#8 MOTION TO APPROVE ITEMS # 26 THROUGH 29:

Motion to approve items # 26 through #29 made by councilwoman K Martin, 2nd by Councilman R Parker: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent
CARRIED

26. Approval Required for Over-time before hand (non-union only)

27. Establish Health-Care Buy-Back at \$2,000/ year

28. Approve Contract with Clark-Patterson-Lee for 2017

29. Approve Trail Maintenance Worker (Phil Snyder at \$10.00/hr) for 2017

#9 MOTION TO APPROVE ITEM #30; PARKS AND RECREATION WORKERS AND WAGES:

Motion to approve Parks and Recreation Workers and Wages made by Councilman D Koebelin, 2nd by R Parker: R Parker – aye, J Hitchcock – aye, K Martin –aye, D Koebelin –aye, Supervisor Hare –absent
CARRIED

30. Approve Parks & Recreation Workers & Wages:

- | | |
|---------------------------|-------------|
| a) Gary Phearsdorf | \$11.11/hr |
| b) Tyler Isaman | \$9.70/hr |
| c) Nancy Phearsdorf | \$ 10.15/hr |
| d) Jen Margeson | \$ 9.70/hr |
| e) Steve Piccirillo | \$ 10.86/hr |
| f) Sean Robertson | \$ 9.70/hr |
| g) Debbie Beatty | \$ 9.70/hr |
| h) Nicole Barton | \$ 9.70/hr |
| i) Lifeguards | \$ 10./hr |
| j) Danielle Nugent | \$ 9.70/hr |
| k) Playground Supervisors | \$ 9.70/hr |
| l) Kim Otto | \$ 9.70/hr |
| m) Shannon Weatherley | \$ 9.70/hr |
| n) Aquatic Director | \$ 10.15/hr |

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- o) Parks Maintenance \$ 10.00/hr
- p) Barrett Herbert \$9.70/hr
- q) Lauren Decker / Lifeguard \$10.00/hr

#10 MOTION TO APPROVE ITEM 31: COMMITTEE ASSIGNMENTS FOR 2017:

Motion made to Approve Committee Assignments for 2017 by Councilman D Koebelin, 2nd by R Parker:
R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent: **CARRIED**

31. Approve Committee Appointments for 2017

- 1) Negotiation John Hare & David Koebelin
- 2) Personnel Kathy Martin & David Koebelin
- 3) Highway Robert Parker & John Hare
- 4) Recreation & Parks Jim Hitchcock & Robert Parker
- 5) Building/Grounds & Safety Kathy Martin & Robert Parker
- 6) Water/Sewer Jim Hitchcock & John Hare
- 7) Technology John Hare & Robert Parker
- 8) Cemetery John Hare & Jim Hitchcock

#11 MOTION TO ADJOURN 2017 ORGANIZATION MEETING:

Motion made by K Marti, 2nd by D Koebelin to adjourn 2017 Organization Meeting:
R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent
CARRIED

2017 Organization Meeting closed at 7:18 pm

Special TB Meeting Opened by Dep. Supervisor Hitchcock at 7:18pm

#12 MOTION TO APPROVE HIGHWAY UNION CONTRACT NEGOTIATED FOR 4 YEAR TERM JAN 1, 2017 THROUGH DECEMBER 31, 2020:

Motion made to Approve new Union Contract effective January 1, 2017 by Councilman D Koebelin, 2nd by Councilwoman K Martin: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent: **CARRIED**

Dep Supervisor Hitchcock announces that Town Board will go into Executive Session to discuss a Personnel matter. When the Board returns to Public Session, no further discussion will occur and the Meeting will be closed.

#13 MOTION to ADJOURN SPECIALTOWN BOARD MEETING and TO GO INTO EXECUTIVE SESSION:

Motion to adjourn the Special Town Board meeting and to go into Executive Session made by Councilman R Parker and 2nd by Councilman K Martin: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye: **CARRIED**

Special Town Board meeting adjourned and entered Executive Session at 7:25pm.

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#14 MOTION TO COME OUT OF EXECUTIVE SESSION:

Motion made by Councilman D Koebelin, 2nd Councilman J Hitchcock: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin –aye, Supervisor Hare –absent...**CARRIED**

Exited Executive Session at 8:15 pm

#15 MOTION TO CLOSE THE TOWN BOARD MEETING:

Motion to Close Town Board meeting made by Councilman J Hitchcock, 2nd by Councilman R Parker: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare - absent: **CARRIED**

Town Board Meeting closed at 8:16pm.

Respectfully submitted:

**Minutes by Diana Piccioli,
Compiled and submitted by Supervisor Hare.**

Minutes Approved by TB 01/10/2017