

October 21, 2015

Mr. Frank DeFiore, Chairman  
Planning Board  
Town of Allegany  
52 West Main St.  
Allegany, NY 14706

Re: St. Bonaventure Ministries Center – P#141130

Chairman DeFiore,

This letter and accompanying documents comprise our submission for Site Plan Review to the Town of Allegany Planning Board. With this letter we respectfully request an opportunity to appear before the Town of Allegany Planning Board at their regular meeting on November 9, 2015.

Accompanying this letter are 10 copies each of the following documents:

- a) Request for Site Plan Review
- b) Short Environmental Assessment Form with accompanying Exhibits A and B showing the site boundary (campus boundary) and the position of the site in relation to the 100-year floodplain
- c) Required fees for review (to be delivered by the University)
- d) Site plans which include:

- C-001, Cover sheet
- C-101, Existing Conditions Plan
- C-102, Demolition Plan
- C-103, Layout Plan
- C-104, Grading Plan
- C-105, Utilities Plan
- C-106, Landscape Plan
- C-501, Details
- C-502, Details

C-701, Erosion and Sedimentation Control Plan  
C-702, Erosion and Sedimentation Notes & Details  
A1.00, Architectural Floor Plan  
A2.00, Architectural Elevations

The project is the planned replacement of St. Bonaventure University's Ministries Center building with a new facility to support the existing Ministries Center program. The development of plans and details has continued to progress since our pre-application conference and appearance before the Planning Board in July.

The main aspects of the project include:

1. A new Ministries Center building to be constructed on the site of the existing building. The building will be one-story, with a brick and terra-cotta panel exterior as noted on the architectural elevations and will consist of three main areas: office wing, great room and prayer or meditation room in the base of the tower;
2. New sidewalks around the building on the north, west and south sides;
3. Plaza spaces at the main entrance and just outside the great room;
4. New landscaping in keeping with the character of campus and highlighting the plaza and entry areas of the building;
5. New pedestrian lighting along the proposed walkways will be in accordance with St. Bonaventure campus standard fixture types and light levels.
6. Utility connections to existing campus services including water, sewer, storm water, electric and data; and,
7. Replacement of three accessible parking spaces to support this particular area of campus.

Related to parking, though six spaces will be lost to the project, staff will be directed to use the staff parking lot just west of Murphy Hall. Also, the University moved the Business school out of this area one year ago, making parking in the Ministries Center are less needed.

Please note that the site area is less than one acre in size, therefore we have not prepared an SWPPP as allowed by New York state regulations.

The plan set includes details on how storm water conveyance will be addressed; showing the proposed connections to the existing St. Bonaventure storm water system.

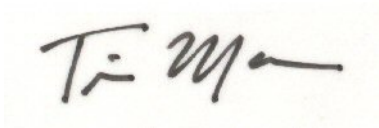
The current project schedule anticipates a start date on or around March 1, 2016 weather permitting. Anticipated completion is in mid-to-late August, 2016.

We hope that you will find the submission package complete and in order. Please don't hesitate to call should you need any further information.

Sincerely,

DERCK & EDSON ASSOCIATES

*enhancing campuses, downtowns, and athletics*

A handwritten signature in black ink on a light-colored background. The signature appears to be "Tim Maness" written in a cursive, slightly stylized font.

Tim Maness, RLA  
Senior Project Manager

cc: Phil Winger, St. Bonaventure University  
Russ Pacala, Spillman Farmer Architects  
Jim Wenger, Derck & Edson Associates

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