

MINUTES – TOWN OF ALLEGANY ORGANIZATIONAL MEETING MONDAY JANUARY 5, 2009 7:00 PM TOWN HALL

PRESENT WERE: Supervisor Eaton Councilman Jonak
Councilman Sendlakowski Councilman Hitchcock
Councilman Wolf Hwy Superintendent Gleason
Attorney W. Tuttle Comptroller C. Hemphill
Town Clerk M. Peck

ALSO PRESENT: J. Dzuroff, M.Lombardo, L. Lombardo, H. Larsen, and B. Lothridge of OTH

Salute to the Flag at 7:00 PM opened the meeting.

#1-MOTION TO APPROVE THE FOLLOWING ONE-YEAR APPOINTMENTS AND WAGES

Motion by Eaton to approve the following one-year appointments and wages:

a. Comptroller	Carolyn Hemphill	\$ \$22.05/hr
b. Deputy Comptroller	Helen Monroe	\$ 12.90/hr
c. Town Hall Custodian	Jim Gould	\$1000.00/yr
d. Hwy Garage Cleaner	Bob/Bev Ryan	\$10.05/hr
e. Emergency Preparedness Dir.	Joe Wolf	\$ -0-
f. Budget Officer	Patrick H. Eaton, Sr.	\$ -0-
g. Deputy Budget Officer	Carolyn Hemphill	\$ -0-
h. Court & Highway Clerk	Cindy Booth	\$ 14.35/hr
i. Deputy Court Clerk	Joyce Kibler	\$ 10.19/hr
j. Recreation Director	Mark Lombardo	\$ 45,218.00/yr
k. Zoning Board of Appeals Sec.	Carolyn Hemphill	\$ 35.34/hr (o/t)
l. Water Superintendent	Rodney Gleason	\$ 5000.00/yr
m. Sewer Superintendent	Rodney Gleason	\$ 5000.00/yr
n. Code Enforcement Officer	Jerry Dzuroff	\$ 20.10/hr
o. Recreation Clerk	Cheryl Collins	\$ 10.14/hr
p. School Crossing Guard	Martha Maroney	\$ 8.45/hr
q. Dep. Hwy Superintendent	Joe Wolf	\$ -0-
r. Dep. Town Supervisor	Jim Hitchcock	\$ 300.00/yr
s. EDZ Representative	Ray Jonak	\$ -0-
t. Town Historian	Nancy Phearsdorf	\$ 200.00/yr
u. Deputy Town Clerk	Joyce Kibler	\$ 10.19/hr
v. Deputy Town Clerk	Helen Monroe	\$ 12.90/hr
w. Tax Collector	Mary Peck	\$ 3500.00/yr
x. Deputy Tax Collector	Kathleen Pikulski	\$ 7.25/hr
y. Town Attorney	Wendy Tuttle	\$ 27000.00/yr
z. Registrar of Vital Statistics	Mary Peck	\$ 2000.00/yr
aa. Records Management Officer	Mary Peck	\$ -0-
bb. Water Clerk	Carolyn Hemphill	\$ 2080.00/yr
cc. Sewer Clerk	Carolyn Hemphill	\$ 1050.00/yr
dd. Parks Director	Mark Lombardo	\$ 4900.00/yr
ee. Planning Board Secretary	Joyce Kibler	\$ overtime
ff. Zoning Clerk	Joyce Kibler	\$ 10.19/hr

2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#2-MOTION TO APPOINT PLANNING BOARD MEMBER

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Motion by Eaton to appoint Frank Defiore as planning board member for a five-year term, 1/1/09 – 12/31/13. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#3-MOTION TO APPOINT ZONING BOARD OF APPEALS MEMBER

Motion by Eaton to appoint John Jones as Zoning Board of Appeals member for a 5-year term, 1/1/09 – 12/31/13. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#4-APPROVE WEEKLY PAY PERIODS FOR HIGHWAY EMPLOYEES

Motion by Eaton to approve weekly pay periods for the highway employees. 2nd by Wolf. Jonak-nay, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#5-MOTION TO APPROVE BI-WEEKLY PAY-PERIODS

Motion by Eaton to approve bi-weekly pay periods for : Highway/Water/Sewer Superintendent, Comptroller, Recreation Clerk, Deputy Town Clerk, Highway & Court Clerk, Deputy Comptroller, Recreation/Parks Director, Code Enforcement Officer, Town Clerk, Permanent Recreation Supervisor, Deputy Tax Collector, Highway Garage Cleaners, Zoning Clerk and Deputy Court Clerk. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#6-MOTION TO APPROVE MONTHLY PAY PERIODS.

Motion by Eaton to approve monthly pay periods for: Town Justices, Town Supervisor, Tax Collector, Zoning Board of Appeals Secretary, School Crossing Guard, Town Hall Custodian, Town Councilmen, Town Attorney, Planning board Secretary, Registrar of Vital Statistics, Recreation/Parks Employees (part-time). 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#7-MOTION TO APPROVE ANNUAL PAYMENTS FOR ZONING BOARD OF APPEALS AND PLANNING BOARD

Motion by Eaton to approve annual payments for zoning board of appeals and planning board members. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#8-MOTION TO AUTHORIZE SUPERVISOR TO INVEST TOWN MONIES

Motion by Jonak to authorize the Town Supervisor to invest town monies. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#9-MOTION TO DESIGNATE OFFICIAL TOWN NEWSPAPER

Motion by Eaton to designate the Times Herald in Olean, NY as the official town newspaper. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#10-MOTION TO DESIGNATE OFFICIAL TOWN BANKS

Motion by Eaton to designate the Five Star Bank and Community Bank, N.A. as the official banks for the Town of Allegany for 2009. 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#11-MOTION TO ESTABLISH PETTY CASH FUNDS

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Motion to establish petty cash funds in the Court Clerk's and Town Clerk's Offices at \$25.00 each. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#12-MOTION TO ESTABLISH TOWN BOARD MEETING DAYS AND TIME

Motion by Eaton to establish the 2nd Thursday of each month at 7:00 pm as the meeting day and time for the Regular Town Board Meeting days and time. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#13-MOTION TO ESTABLISH THE MILEAGE RATE REIMBURSEMENT

Motion by Eaton to establish the mileage rate reimbursement to be \$.55/mile. 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#14-MOTION TO ESTABLISH PER DIEM RATES FOR 2009

Motion by Eaton to establish the attached sheets as Town of Allegany per diem rates for 2009. (3) 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#15-MOTION TO ESTABLISH PAY RATES

Motion by Eaton to establish the following pay rates for 2009:

Zoning Board of Appeals Chair	\$ 105.00/meeting
Zoning Board of Appeals Member	\$ 75.00/meeting
Zoning Board of Appeals Secretary	\$ overtime
Planning Board Chair	\$ 105.00/meeting
Planning Board Member	\$ 75.00/meeting
Planning Board Secretary	\$ overtime. 2 nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. <u>CARRIED.</u>

#16-MOTION TO APPOINT LAWN MOWER PERSON AND GROUNDSKEEPER

Motion by Eaton to appoint Mike Niles as groundskeeper at \$2050.00/yr and Vince Riehle as lawn mower person at \$2050.00/yr. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#17-MOTION TO APPROVE CONTRACT WITH ALLEGHENY PLANNING SERVICES

Motion by Eaton to approve the contract with Allegheny Planning Services for 2009. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#18-MOTION TO ESTABLISH PAY RATES FOR PARKS & RECREATION DEPARTMENT EMPLOYEES

Motion by Hitchcock to establish the following as pay rates for parks & recreation employees:

Gary Phearsdorf	\$10.10/hr
Steve Piccirillo	\$9.85/hr
Nancy Phearsdorf	\$9.15/hr
Paul Cleveland	\$9.10/hr
Lori Lombardo	\$9.10/hr
Debra Beatty	\$8.80/hr
Bob Phillips	\$7.85/hr
Richard Collins	\$7.85/hr

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Abigail Abdo	\$7.80/hr
Jennifer Pleakis	\$7.75/hr
Chelsea Collins	\$7.70/hr
Aquatics Director	\$8.70/hr
Lifeguards	\$8.25/hr (2+yrs-\$8.50/hr)
All other supervisors	\$7.25/hr
Parks maintenance	\$8.75/hr
Lynn Shaffer	\$9.00/hr
Rita Besok	\$7.85/hr
Ryan Lombardo	\$7.80/hr
Jennifer Cleveland	\$7.70/hr
Victor Rabatoy	\$9.00/hr
Julie Guidice	\$7.40/hr. 2 nd by Jonak. Jonak-aye, Sendlakowski-aye,
Hitchcock-aye, Wolf-aye, Eaton-aye.	<u>CARRIED.</u>

#19-MOTION TO ESTABLISH THE PROCUREMENT POLICY

Motion by Eaton to establish the procurement policy for the Town of Allegany as the same as is in effect. 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#20-MOTION TO ESTABLISH INVESTMENT POLICY

Motion to establish investment policy for the Town of Allegany as the same as is in effect. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#21-MOTION TO APPOINT DOG CONTROL OFFICER AND WAGES

Motion by Eaton to appoint Hugh A. Morrow as the Dog Control Officer for 2009 at \$5000.00/year plus mileage. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#22-MOTION TO APPROVE PRIMARY DOG KENNEL FOR 2009

Motion by Eaton to approve the primary dog kennel for 2009 as Captains' Canine Corner. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#23-APPROVAL OF SECONDARY DOG KENNEL FOR 2009

Motion by Eaton to approve the secondary dog kennel for the Town as Joyful Rescues for 2009. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED

#24-APPROVAL OF TOWN ENGINEER

Motion by Eaton to appoint Foit-Albert Associates, Kirk Wilson as the Town Engineer for 2009. 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

25. Approval of Contract for use of old high school gym. *****TABLE FOR CONTRACT*****

26. Approval of Library Contract with the Village. *****TABLE FOR CONTRACT *****

27. Approval of Police Contract with the Village. *****TABLE FOR CONTRACT *****

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28. Approval of Court Security Contract with the Village. *****TABLE FOR CONTRACT *****

29. Approval of Special Events Agreement with the Village. *****TABLE FOR CONTRACT *****

#25-MOTION TO APPROVE OVERTIME

Motion by Jonak to have all overtime approved by the Town Supervisor with the exception of the highway department employees. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#26-MOTION TO APPROVE ESCROW AGREEMENT WITH ALLEGANY WIND LLC

Motion by Eaton to approve the escrow agreement with Allegany Wind LLC with corrections from payments and disbursements to/from Town Clerk to Town Comptroller. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

32. Association of Towns Certificate of Designation. *****TABLE *****

#27-MOTION TO AUTHORIZE TOWN CLERK TO FIX DUTIES

Motion by Eaton to authorize the Town Clerk to fix the duties of additional two (2) Deputy Town Clerks. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#28-MOTION TO NEGATE HEALTH CARE CONTRIBUTIONS

Motion by Eaton to change the handbook to reflect the fact that employees will now contribute -0- as health insurance premium towards health care costs. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#29-MOTION TO AMEND HEALTH CARE BUY-BACK

Motion by Eaton to change the health care buy-back to \$1750.00 per year effective 1/1/09. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#30-MOTION TO APPOINT ZONING BOARD OF APPEALS CHAIRMAN

Motion by Eaton to appoint Don Bigler as Zoning Board of Appeals Chairman for 2009. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

COMMITTEES

Negotiation	Joe Wolf and Patrick Eaton
Personnel	Jim Hitchcock and Patrick Eaton
Highway	Joe Wolf and Hans Sendlakowski
Recreation & Parks	Jim Hitchcock and Ray Jonak
Building, Grounds & Safety	Joe Wolf and Ray Jonak
Water/Sewer Rates	Hans Sendlakowski and Ray Jonak
Insurance (Health)	Jim Hitchcock and Patrick Eaton
Technology	Hans Sendlakowski
Assessor	Jim Hitchcock and Patrick Eaton

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Cemetery

Hans Sendlakowski and Patrick Eaton

- Per Councilman Jonak- he would like the Town Clerk to invite Sharon Hanson of Time Warner Cable to our February meeting to explain some of the changes that have been made in the broadcasting. (2/12/09 meeting)

From the Floor:

#31-MOTION TO ADJOURN

Motion by Hitchcock to adjourn meeting. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

Meeting Adjourned at 7:30 pm.

Respectfully submitted,

Mary M. Peck, Town Clerk
1/6/09