MINTUES – TOWN OF ALLEGANY ORGANIZATIONAL MEETING  
TUESDAY, JANUARY 3, 2017  7:00 PM  TOWN HALL

Present were: Councilman Koebelin Councilwoman Martin  
Councilman Parker Councilman Hitchcock  
Hwy Supt. Moshier Comptroller D. Piccioli
Absent were: Supervisor Hare Attorney Tuttle
Also Present: PB Chair DeFiore Don Sue

Salute to the Flag at 7pm; Deputy Supervisor Hitchcock opened the meeting:

#1 Motion to Approve one-year appointments and wages

Motion by Councilman D Keobelin, 2nd by Councilman R Parker to approve the following one-year appointments and wages: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Super Hare- absent CARRIED:

| a. | Town Comptroller | Diana Piccioli | $46,590/yr |
| b. | Dep. Comptroller  | Roseanne       | $10.66/hr |
| c. | Town Hall Custodian | Donald Sue   | $11.39/hr |
| d. | Town Hall & Hwy Grg Cleaner | Connie Sue | $11.39/hr |
| e. | Emergency Preparedness Dir | John E. Hare | $ -0- |
| f. | Budget Officer | John E. Hare | $ -0- |
| g. | Court & Highway Clerk | Cynthia Moshier | $17.11/hr |
| h. | Z. B. A. Secretary | Donna Stady | $ 80/meeting |
| i. | Water Superintendent | John M. Moshier | $ 6,475/yr |
| j. | Sewer Superintendent | John M. Moshier | $ 6,475/yr |
| k. | Code Enforcement Officer | Gerard Dzuroff | $ 48,7900/yr |
| l. | School Crossing Guard | Ronald Williams | $ 9.70/hr |
| m. | Dep. Hwy Superintendent | James Hitchcock | $ -0- |
| n. | Dep. Town Supervisor | James Hitchcock | $ 300.00/yr |
| o. | Town Historian | Nancy Phearsdorf | $ 200.00/yr |
| p. | Tax Collector | Carolyn Hemphill | $ 4,500.00/yr |
| q. | Reg. of Vital Statistics | open | $ 2,040.00/yr |
| r. | Water Clerk | Diana Piccioli | $ 3,240.00/yr |
| s. | Sewer Clerk | Diana Piccioli | $ 2,155/yr |
| t. | Planning Board Secretary | Donna Stady | $ 80/mtg |
| u. | ZBA Secretary | Donna Stady | $ 80/mtg |
| v. | Zoning Clerk | Lynette Semsel | $10.66/hr |
| w. | Cemetery Superintendent | Stephanie Guthrie | $ 30,160/yr |
| x. | Cemetery Caretakers | Veronica P. Baker | $ 10.10/hr |
| y. | Recreation Director | Abigail Kalinowski | $ 34,165/yr |
| z. | Parks Director | Abigail Kalinowski | $ 2,040/yr |
| aa. | Town Assessor | Bobbi Elderkin | $ 26,925/yr |
| bb. | Town Attorney | Wendy A. Tuttle | $ 27,500.00/yr |
| cc. | Records Management Officer | Open | $ -0- |
MINTUES – TOWN OF ALLEGANY ORGANIZATIONAL MEETING
TUESDAY, JANUARY 3, 2017  7:00 PM  TOWN HALL

dd. Dep Water Clerk  Rosanne Capra  $10.66/hr
ee. Dep. Sewer Clerk  Rosanne Capra  $10.66/hr
ff.  Dep. Town Clerk  Kathleen Redden  $9.84/hr
gg.  Town Planner (on call)  Open  $0
hh.  Dep. Court Clerk  Bonnie Harrier  $9.70/hr
ii.  Cemetery Equip Operator  Jeremy Guthrie  $135/grave; $15/hr

#2 – Motion to Appoint Planning Board Member Jean (John) Sayegh for a 5-year term (1/1/17 – 12/31/21)
Motion made by Councilman R Parker, 2nd by Councilman D Koebelin to appoint John Sayegh:
R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent CARRIED

#3 – Motion to Table Appointment Zoning Board of Appeals Member for a 5-year term (Carol Ozzella) 1/1/17 – 12/31/21
Motion to TABLE made by Councilwoman K Martin, 2nd by Councilman D Koebelin:
R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent TABLED

#4 Motion to Approve items #4 through item #16:
Motion to Approve items #4 through item #16 made by Councilwoman K Martin, 2nd by Councilman R Parker:
R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent CARRIED
4. Approve weekly pay periods: Highway Union Employees
5. Approve bi-weekly pay-periods; Highway/Water/Sewer Superintendent; Comptroller, Deputy Town Clerk, Highway & Court Clerk; Deputy Comptroller; Recreation & Parks Director; Code Enforcement Officer; Town Clerk; Zoning Clerk; Cemetery Caretakers; Cemetery Superintendent; Highway & Town Hall Cleaner; Tax Collector; Registrar of Vital Statistics; Recreation Supervisor.
6. Approve monthly pay-periods: Town Justices; Town Supervisor; Zoning Board of Appeals Secretary; School Crossing Guard; Town Hall Custodian; Town Councilmen, Town Attorney; Planning Board Secretary; part-time Recreation /Parks employees; Dog Control Officer.
7. Approve annual payments: Zoning Board of Appeals and Planning Board Members
8. Authorize Town Supervisor to invest town monies.
9. Designate official town newspaper (Olean Times Herald)
10. Approve Procurement Policy
11. Approve Investment Policy

12. Approve Code of Ethics

13. Designate Official Banks (Five Star and Community Bank)

14. Establish Petty Cash Funds (Town Clerk & Highway Clerk - $25.00 each)

15. Establish Town Board meeting days and times (2nd and 4th Tuesday of each month)

16. Establish mileage rate (.535 cents per mile)

#5 – MOTION TO TABLE ITEM #17 - NYS ESTABLISHED PER DDIEM RATES:
Motion to TABLE NYS Per Diem Rates until received by Councilwoman K Martin, 2nd by Councilman R Parker: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin - aye, Supervisor Hare – absent. CARRIED

#6 MOTION TO APPROVE ITEMS #18 THROUGH #22:
Motion to Approve items #18 through item #22 made by Councilman K Martin, 2nd by Councilman R Parker: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent CARRIED

18. Establish pay rates for Zoning Board of Appeals & Planning Board members: $80.00/meeting for members and $110.00 per meeting for Chairmen of each.

19. Appoint lawn mower person & groundskeeper and wages: Bob Riehle- $10.00/hr and Mike Niles at $2,500/yr

20. Appoint Dog Control Officer: Scott Peters : $5,330 per year plus mileage

21. Appoint Primary Kennel for 2017 (Joyful Rescues)

22. Approve Library Contract with the Village : $36,900 for 2017

#7 MOTION TO TABLE ITEMS #23 THROUGH #25 UNTIL RECEIVED FROM VILLAGE:
Motion to TABLE items #23 through #25 made by Councilwoman K Martin, 2nd Councilman R Parker: R Parker – aye, J Hitchcock- aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent CARRIED
23. Approve Court Security Agreement with the Village (Table)

24. Approve Special Events Agreement with the Village (Table)

25. Approve Emergency Services Agreement with Village (6 mos.) (Table)

#8 MOTION TO APPROVE ITEMS #26 THROUGH 29:
Motion to approve items # 26 through #29 made by councilwoman K Martin, 2nd by Councilman R Parker: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent  
CARRIED

26. Approval Required for Over-time before hand (non-union only)

27. Establish Health-Care Buy-Back at $2,000/ year

28. Approve Contract with Clark-Patterson-Lee for 2017

29. Approve Trail Maintenance Worker (Phil Snyder at $10.00/hr) for 2017

#9 MOTION TO APPROVE ITEM #30; PARKS AND RECREATION WORKERS AND WAGES:
Motion to approve Parks and Recreation Workers and Wages made by Councilman D Koebelin, 2nd by R Parker: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent  
CARRIED

30. Approve Parks & Recreation Workers & Wages:  
   a)    Gary Phearsdorf $11.11/hr  
   b)    Tyler Isaman $9.70/hr  
   c)    Nancy Phearsdorf $10.15/hr  
   d)    Jen Margeson $  9.70/hr  
   e)    Steve Piccirillo $10.86/hr  
   f)    Sean Robertson $  9.70/hr  
   g)    Debbie Beatty $  9.70/hr  
   h)    Nicole Barton $  9.70/hr  
   i)    Lifeguards $  10./hr  
   j)    Danielle Nugent $  9.70/hr  
   k)    Playground Supervisors $  9.70/hr  
   l)    Kim Otto $  9.70/hr  
   m)    Shannon Weatherley $  9.70/hr  
   n)    Aquatic Director $ 10.15/hr
MINTUES – TOWN OF ALLEGANY ORGANIZATIONAL MEETING
TUESDAY, JANUARY 3, 2017  7:00 PM  TOWN HALL

o) Parks Maintenance $ 10.00/hr
p) Barrett Herbert $9.70/hr
q) Lauren Decker / Lifeguard $10.00/hr

#10 MOTION TO APPROVE ITEM 31: COMMITTEE ASSIGNMENTS FOR 2017:
Motion made to Approve Committee Assignments for 2017 by Councilman D Koebelin, 2nd by R Parker:
R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent: CARRIED

31. Approve Committee Appointments for 2017
   1) Negotiation John Hare & David Koebelin
   2) Personnel Kathy Martin & David Koebelin
   3) Highway Robert Parker & John Hare
   4) Recreation & Parks Jim Hitchcock & Robert Parker
   5) Building/Grounds & Safety Kathy Martin & Robert Parker
   6) Water/Sewer Jim Hitchcock & John Hare
   7) Technology John Hare & Robert Parker
   8) Cemetery John Hare & Jim Hitchcock

#11 MOTION TO ADJOURN 2017 ORGANIZATION MEETING:
Motion made by K Marti, 2nd by D Koebelin to adjourn 2017 Organization Meeting:
R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent
CARRIED

2017 Organization Meeting closed at 7:18 pm

Special TB Meeting Opened by Dep. Supervisor Hitchcock at 7:18pm

#12 MOTION TO APPROVE HIGHWAY UNION CONTRACT NEGOTIATED FOR 4 YEAR TERM JAN 1, 2017
THROUGH DECEMBER 31, 2020:
Motion made to Approve new Union Contract effective January 1, 2017 by Councilman D Koebelin, 2nd by Councilwoman K Martin: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent: CARRIED

Dep Supervisor Hitchcock announces that Town Board will go into Executive Session to discuss a Personnel matter. When the Board returns to Public Session, no further discussion will occur and the Meeting will be closed.

#13 MOTION to ADJOURN SPECIALTOWN BOARD MEETING and TO GO INTO EXECUTIVE SESSION:
Motion to adjourn the Special Town Board meeting and to go into Executive Session made by Councilman R Parker and 2nd by Councilman K Martin: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye: CARRIED

Special Town Board meeting adjourned and entered Executive Session at 7:25pm.
#14 MOTION TO COME OUT OF EXECUTIVE SESSION:
Motion made by Councilman D Koebelin, 2nd Councilman J Hitchcock: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare – absent… CARRIED

Exited Executive Session at 8:15 pm

#15 MOTION TO CLOSE THE TOWN BOARD MEETING:
Motion to Close Town Board meeting made by Councilman J Hitchcock, 2nd by Councilman R Parker: R Parker – aye, J Hitchcock – aye, K Martin – aye, D Koebelin – aye, Supervisor Hare - absent: CARRIED

Town Board Meeting closed at 8:16pm.

Respectfully submitted:

Minutes by Diana Piccioli,
Compiled and submitted by Supervisor Hare.

Minutes Approved by TB 01/10/2017